

CORPORATE ACTIONS BEST PRACTICES DOCUMENTS GUIDE

The best practice for handling any corporate action is to use the appropriate transaction wizard to handle the activity. This document guides you to some documents to help you enter corporate actions.

- **Identifying Corporate Action Transactions in Interface Data:** Most custodial interfaces send transactions to account for corporate actions. See [Identifying Corporate Action Transactions in the Interface](#) for tips for finding corporate action data in an interface and how to handle corporate action transactions if you find them.
- **Tips for Researching Corporate Actions:** While we try to provide data for the most common transactions, we cannot provide data for all activities. In some cases, you will have to research the information yourself. For tips on researching the data, see [Tips for Researching Corporate Actions](#).
- **Corporate Action Frequently Asked Questions:** learn more about corporate actions by reviewing some of the frequently asked questions in the [Corporate Actions FAQs](#) document.
- **Cash in Lieu for Fractional Shares:** there are three methods for handling Cash in Lieu of Fractional Shares. For the options and steps for using each, see [Methods for Handling Cash in Lieu of Fractional Shares](#).
- **Corporate Action Terminology:** Corporate actions can be complex situations. If you encounter terminology you do not recognize, consult our [Corporate Action Terminology](#) document.
- **Mergers involving both Cash and Stock:** For more information and a description of these settings, see [Entering a Merger Exchange](#).
- **Understanding the Transactions after a Cash/Stock Merger:** Want to know why the portfolio got an ROP instead of an income – or both? For a full explanation and examples, review the document [Understanding Transactions after a Cash/Stock Merger](#).
- **Spin-Off Wizard:** For more information about the Spin-Off Wizard, see [Entering a Spin-Off](#).
- **Warning Messages:** You can override warning messages that prevent you from batch posting transactions. For more information about these warnings, see [Transaction Writer Warning Message Override Settings](#).

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