

DOWNLOADING PERSHING FILES FOR PORTFOLIOCENTER HOSTED™

Most users download files from Pershing using the secure InfoDirect website. However, there are some brokers clearing through Pershing that use software called Vision20/20 to download files. Contact your Pershing representative for information about how you should download files.



Important

This document covers step-by-step instructions for downloading Pershing files using InfoDirect's secure website. If you are using Vision20/20, you must get download instructions from your Pershing or Vision20/20 representatives. Once you have downloaded files from Vision20/20 to your local desktop, you can follow the steps mentioned in the [Copying Files in the PortfolioCenter Hosted Environment](#) document to move those files into the PortfolioCenter Hosted environment.

- 1 Log into your PortfolioCenter Hosted Virtual Desktop
- 2 Open a web browser and go to the secure InfoDirect website at: <https://infodirect.pershing.com>
- 3 Scroll to the bottom of the page and enter your User ID and Password.
- 4 Click the **Logon** button to log into the InfoDirect FTP system.

- 5 Check the box to the left of each file you want to download.
- 6 Click the Download button to download all files selected.
- 7 In the Save Files window that appears, select the interface file path defined in PortfolioCenter.

Example: F:\Pershing Data

The screenshot shows the InfoDirect FTP interface. On the left, there are navigation buttons: Logon, Directory, Logoff, and Help. Below these is a link for 'Participant Guide (PDF, 0.7M)'. The main area displays a table of files with columns for checkboxes, file IDs, sizes, file names, dates, and times. The 'Download' button at the bottom is circled in red.

File ID	Size	File Name	Date	Time
<input type="checkbox"/>	0092278	65,260	092006.GMON	Sep 21, 2006 1:25 AM
<input type="checkbox"/>	0086428	399	092006.ACTV	Sep 21, 2006 1:58 AM
<input checked="" type="checkbox"/>	0070555	665	092106.ASPG	Sep 21, 2006 8:08 PM
<input checked="" type="checkbox"/>	0141601	268	092106.NCHQ	Sep 21, 2006 9:20 PM
<input checked="" type="checkbox"/>	0222077	268	092106.NADD	Sep 21, 2006 9:21 PM
<input checked="" type="checkbox"/>	0215976	1,502	092106.ACCT	Sep 21, 2006 9:52 PM
<input checked="" type="checkbox"/>	0246214	93,666	092106.NAFL	Sep 21, 2006 9:58 PM
<input checked="" type="checkbox"/>	0151832	118,658	092106.GACT	Sep 21, 2006 10:57 PM
<input checked="" type="checkbox"/>	0214921	33,915	092106.RHPQ	Sep 21, 2006 11:12 PM
<input checked="" type="checkbox"/>	0162978	9,842	092106.CUST	Sep 21, 2006 11:39 PM
<input checked="" type="checkbox"/>	0107292	18,024	092106.QCUS	Sep 21, 2006 11:44 PM
<input checked="" type="checkbox"/>	0240764	45,353	092106.DESC	Sep 21, 2006 11:55 PM

Number of files: 184

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