

DOWNLOADING FIDELITY FILES USING THE WEALTH CENTRAL WEB DOWNLOAD FOR PORTFOLIOCENTER HOSTED™

PortfolioCenter® interfaces directly with more than 40 brokerage firms, custodians and mutual fund companies. Fidelity is one of the commonly used custodial interfaces. The steps below show you how to run your daily file download in the PortfolioCenter Hosted environment using the Fidelity WealthCentral® website platform.

- 1 Log in to your PortfolioCenter Hosted Virtual Machine, Open a web browser and go to www.fidelitywealthcentral.com.

- 2 Enter your user ID and PIN, and then click the **Log In** button.

Log In to WealthCentral

User ID:

Remember my User ID

PIN:

Log In

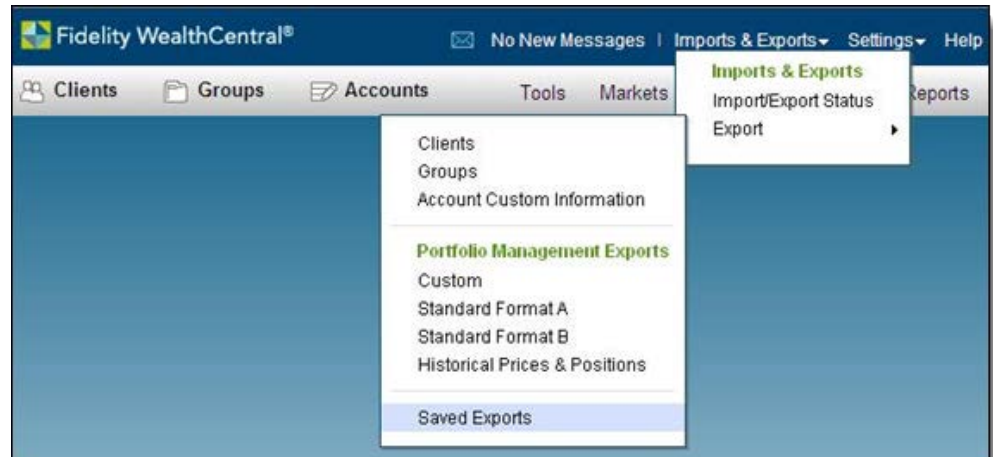
If you are not a client of Fidelity Investments, please visit our public site at FWS.fidelity.com

This site supports [Internet Explorer 6+](#) and higher in 1024 x 768 resolution. Select the desired browser and then follow instructions to download the latest version.

If you are experiencing problems with WealthCentral navigation, please see the following [document that contains basic browser troubleshooting steps](#). If you continue to have issues, please call 1-800-523-5518 or contact your Administrator.

If you've forgotten your User ID or PIN, please call 1-800-523-5518 or contact your Administrator.

- 3 From the main page, navigate to:
**Import & Exports |
Export | Saved
Exports**



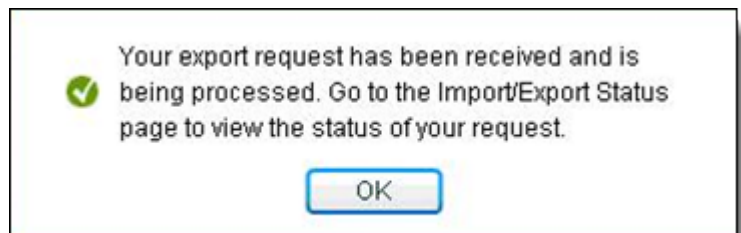
Note

For assistance with setting up your Fidelity Export, contact your Fidelity service representative.

- The Saved Exports window is displayed. Select your saved export and click **Run Export**.



- A message is displayed, indicating your export is running.
Click **OK**. This will close the window and return you to the main page.



- From the main page, navigate to:

Import & Exports | Import/Export Status



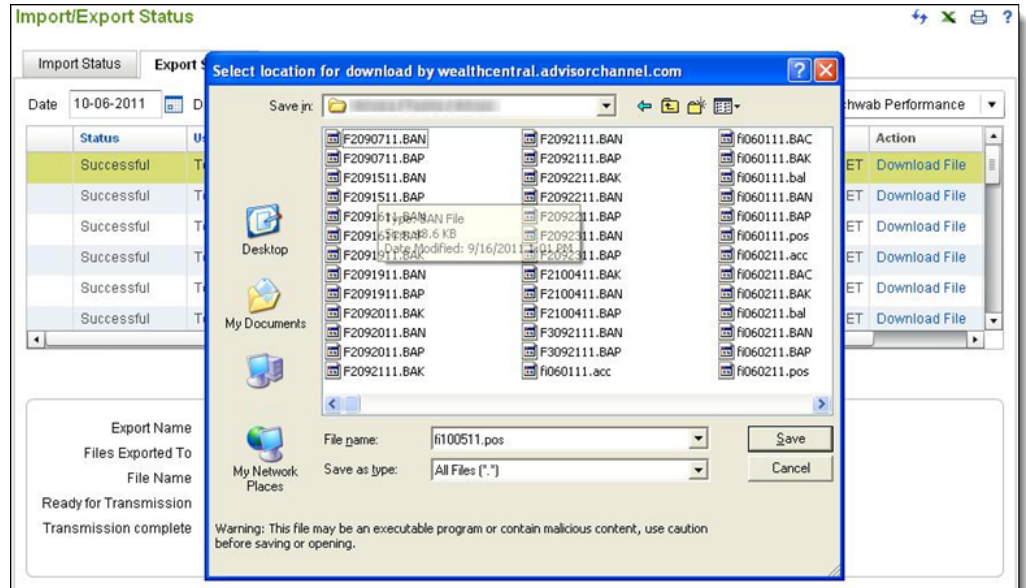
7 The Import Export Activity Log window is displayed.

Locate the files that have just been run by looking at the Time column and click **Download File** to the right.

Select the location of the file to be downloaded.

Example:
F:\Fidelity

Click **Save** to start the download.



Important

Repeat the step above for all six file types (Securities, Prices, Name & Addresses, Accounts, Transactions, Balances, and Positions).

For institutional audiences only.

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